



Children's Education Society (Regd.)

## The Oxford College of Science, Arts, Commerce & Management

**Accredited by NAAC with A<sup>+</sup> GRADE in cycle III**

Recognized by the Govt. of Karnataka, Permanently affiliated to Bangalore University

& Approved by AICTE, New Delhi, Recognized by UGC under section 2(f) & 12 (B)

Supported by DST GoI under FIST program, Supported by DBT GoI under DBT-STAR College

SL.NO	DETAILS OF THE EVENT	
1.	<b>TITLE OF THE EVENT</b>	Inauguration of Add- On Certificate Programme
2.	<b>YEAR</b>	2026 Even Semester
3.	<b>DAY AND DATE</b>	20 <sup>th</sup> February 2026
4.	<b>VENUE</b>	Auditorium
5.	<b>ORGANIZED BY</b>	Department of Commerce and Management
6.	<b>CO-ORDINATORS</b>	Prof Bollamma.C.S Prof Aysha Siddiqua
7.	<b>RESOURCE PERSON</b>	Prof Manoj L
8.	<b>PARTICIPANTS</b>	UG Students ( 4 <sup>th</sup> Semester BBA & BCOM)
9.	<b>NO. OF PARTICIPANTS</b>	200
10.	<b>PHOTOS</b>	Photos Enclosed.
11.	<b>REPORT PREPARED BY</b>	Prof Aysha Siddiqua

**Faculty Incharge**

**HoD**

**Vice Principal**

**Principal**



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**Department of Commerce and Management**  
**Organises**  
**INAUGURATION OF ADD-ON CERTIFICATE PROGRAMME**

**Advanced Excel**



**Microsoft Office**



**Join our Add-On Program on Advanced Excel to master advanced formulas, pivot tables, dashboards, and data analysis tools. Enhance your practical skills, boost employability, and gain industry-ready knowledge for internships and career growth.**

HOD COMMERCE AND MANAGEMENT	DEAN ACADEMIC	VICE PRINCIPAL	PRINCIPAL
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**20 FEB 2026** **1:20PM**

**Venue : Auditorium**



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**Name of the Event:** Inauguration of Add- On Certificate Programme

**Course Name:** Advanced Excel

**Date of the Event:** 20<sup>th</sup> February 2026

**Place of the Event:** Auditorium.

**Organised By:** Department of Commerce and Management

### **Introduction**

The Department of Commerce and Management inaugurated the **Advanced Excel Add-on Programme** for the students of BBA and B.Com 4th Semester. The programme is a **30-hour certified course** designed to enhance students' practical knowledge and technical skills in advanced Excel applications. The initiative aims to bridge the gap between academic learning and industry requirements by providing hands-on training in data analysis and reporting tools.

### **Objectives of the Programme**

- To equip students with advanced Excel skills relevant to commerce and management fields.
- To provide practical exposure to data analysis tools such as Pivot Tables, advanced formulas, dashboards, and data visualization techniques.
- To enhance students' employability by developing industry-oriented technical competencies.
- To strengthen analytical and decision-making skills through real-time data handling.

### **Outcomes of the Programme**

- Students gained practical knowledge of advanced Excel tools and their business applications.
- Improved ability to manage, analyze, and interpret large datasets efficiently.



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- Enhanced readiness for internships, placements, and professional roles in finance, marketing, HR, and operations.
- Strengthened confidence in preparing reports, presentations, and business analyses.

### Conclusion

The inauguration of the Advanced Excel Add-on Programme marked a significant step towards skill enhancement and value-added learning for BBA and B.Com students. The 30-hour certified course is expected to provide substantial practical exposure and industry-relevant expertise, contributing to students' academic growth and career development.





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